

**Declaration of commitment for service provider  
without access to data**

As part of the provision of personnel for the service the service provider receives access to the premises and access to documents, information, data processing equipment, etc. of the respective entity of the Schneider Electric group (hereinafter referred to as “client“).

Within these premises, data are processed and confidential information may be seen. Also, the above-mentioned employees may have access to personal data and processes those, which is also subject of the data protection. In addition to the contract mentioned above, the service provider must assure the following:

1. We only work in accordance with the regulations of the contract. If we believe that an instruction violates legal data protection regulation, we will notify the client immediately.
2. We only use our own, competent and reliable staff. These will be communicated to the client by name.
3. The persons employed have been obliged to keep the data secret by contract and they were instructed to keep it beyond termination of employment. Furthermore, they are obliged to maintain secrecy about official processes and facilities that become known during their activities.
4. Also, our employees are lectured regarding the data protection regulations and the respective special requirements as well as the specification of the client.
5. Persons not assigned with the activities may not enter the building and the area. Same rule applies to children or family members also.
6. In documents, files, correspondence, etc. no insight may be taken as long as this is not required to execute the work assigned. Cabinets and drawers may not be opened without authorisation. If documents have to be destructed on the instruction of the client, we assure that the destruction takes place securely within the meaning of the General data protection regulations or other specifications. Questions about the type and location of destruction will be clarified in advance with the client.
7. The private use of data processing and communication systems of the client is - except in emergencies - not permitted. When using the data processing and communication systems, the specification and the instructions of the client will be considered carefully by our employees.
8. All data / information we receive is confidential and to be treated as such. We fully recognize the client’s ownership of the data (data control) and will in no case invoke a right of retention of the data of the client. Furthermore, we will not disclose or make available to third parties any data that becomes known during the activities.

9. We allow the data protection officer (UIMC Dr. Voßbein GmbH & Co. KG, Wuppertal) or another commissioner of the client to verify the compliance of the contract and the data protection regulations; therefore, we grant the necessary rights and provide the information required.
10. We are aware that subcontracting is only permitted with the consent of the client. In this case, we name the subcontractor to the client and on our part, ensure that the subcontract also meets the requirements of this agreement.